Non-evaluative Grade Option for Continuing Education Courses

Continuing Education students have the option to take courses with a letter grade or on a non-evaluative (NE) basis. When taken on an NE basis, students will not be evaluated for the work completed in the course. Restrictions related to the non-evaluative option are described below. Once this option is selected, it cannot be revoked. Please submit the form to your academic program director.

Non-Evaluative Grade Option Policies:

- Courses used to fulfill the requirements for a certificate must be graded.
- All non-evaluative decisions are irrevocable and will be recorded on the transcript as NE.
- Approval to select the non-evaluative option must be submitted to the academic department within the first week of classes.
- The student is responsible for adhering to these regulations.

Date: ___________________  Name: ___________________

Email: ___________________________  NYU N# (ie. N12345678): ___________________

I hereby elect the non-evaluative option for: Term/Year: ___________________________

Course Title: ___________________________

Course and Section #: ___________________________

Department Approval: ___________________________  Date: ___________________

I have read and have agreed to the above policies.

Student Signature: ___________________________  Date: ___________________

* Both students and academic departments must retain a copy for their records.
* Academic departments will document submission in the student CRM system (Salesforce).