



**NYU**

**SCHOOL OF  
PROFESSIONAL STUDIES**

**Office of Continuing Education Student Services**

7 East 12th Street, Room 923

New York, NY 10003

**P:** 212-998-7150

**F:** 212-995-3060

[sps.nyu.edu/professional-pathways](https://sps.nyu.edu/professional-pathways)

## Application to Declare Certificate Candidacy

To participate in a certificate program, students must complete this application to declare candidacy. It is recommended that you complete this form before the start of your program of study. Forms can be submitted via email at [sps.certificate@nyu.edu](mailto:sps.certificate@nyu.edu); or by fax at **212-995-3060**.

If you have not registered for your classes, please register via online or by phone at **212-998-7150**.

[\\*Click here to read more about certificate benefits and requirements.](#)

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Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Legal Sex (optional):    Male                      Female

Gender Identity (optional):    Man Identified                      Woman Identified                      Gender Non-Conforming

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Title of Certificate Program: \_\_\_\_\_

(Students may not participate in multiple programs concurrently)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_