The SPS Faculty Forum: NYU Returns (IV)
Friday, August 21, 2020
https://nyu.zoom.us/j/98474826021

Unique Attendance: 88

Hosts: Edward Kleinert, Clinical Associate Professor, and SPS Faculty Council Chair
Karen C. Krahulik, Associate Dean of Academic and Faculty Affairs

Guests: David Hickey, Scott St Martin, Kristina Rose


NYU Weekly Newsletter (8/18/2020): https://t.e2ma.net/message/xd1knd/hlgtsmn

Welcome
- The start of the semester rapidly approaching
- Agenda

NYU Libraries
- NYU SPS Liaison to the Libraries: Amanda Belantara (ab6477@nyu.edu)
- Most services are now online or will be online shortly
- Virtual Business Library
  - Chat box (is staffed 24/5) also in Shanghai and Abu Dhabi
  - Also Guides for other databases such as: Real Estate, Urban Planning, Marketing, Economics, Hospitality and Tourism, International Relations, Public Relations, Media and Communications, Data Science etc.
  - Top 4-in-4 Grab & Go Documents:
    - Resources for SWAT matrices/analysis
    - Mintel academic database: focuses on trends and consumer products
    - Statista for stats
    - Custom maps via SimplyAnalytics (geospatial tool for building maps and charts)
  - Contact: Lib-business@nyu.edu
- Services:
  - Browse materials will initially not be available for contactless pick-up due to staffing
  - Bobst will be available Monday-Friday 7:30 - 9:30 pm with contactless pick-up and open only to NYU community members (no non-NYU guests)
  - Home delivery for faculty and PhD students as well as for faculty with permanent offices
  - Scanning services open for all
  - REServes are 100% electronic via NYU Classes or NYU Library’s website.
- How do students know about the Library?
  - Outreach work, orientation, faculty introduce, as well as NYU Libraries Resources tab in NYU Classes that directs students to resources and services.
NYUSPS Student Enrollment (Carlo Pellicciari)

- Next 5-10 days are critical for SPS. DAUS usually has enrollment updates during this period.
- Current numbers are in line with historical patterns over the last 2-3 years.
- Numbers will continue to fluctuate over the next 2-3 week period.
- Encouraging: 200+ students took the Go Local option in Shanghai (mostly DPB) to allow SPS to offer some in-person experience to those students.

NYU Preparedness

- NYU Returns – there is a Mandatory Video and Attestation for students, staff, and faculty. The video is in iLearn and is short – less than 10 minutes.
- There is a communication from Provost Clay Shirkey; Preparing for Unscheduled Remote Instruction – NYU/Fall 2020 – in which a link to the course will be provided.
- Faculty should receive an email to sign up for this course. Please look in your email for a subject line containing the course “COM 000: NYU Returns Guidelines – Mandatory Video and Attestation.” If you do not see this email, please reach out to your academic director.

Student Engagement

- Teaching in the Blended Classroom
  - Resource developed by CAES to focus on blended classroom environment
  - Available at: https://sites.google.com/nyu.edu/teaching-blended-classroom/
- Classroom Videos (Teaching Technology)
  - Although classrooms have been equipped with technology to allow for blended experiences, we need to help each other prepare to use this equipment.
  - Videos will be available to simulate Zoom classroom sessions and provide guidance to faculty and students.
- Virtual Teaching Community
  - NYU Resource with good information
- On-Premises Classroom
  - 4 Key Steps prior to visiting the Facility:
    - COVID testing provided by NYU Langone
    - Submit test results in link
    - Respond to NYU Daily Screener App on day of entering NYU facilities
    - Meet all safety precautions by wearing a mask, 6 feet social distancing, etc.
  - Classrooms:
    - Class Management: On-Premises and On-Line
    - De-densification
    - Cohort Groups
    - “Pick a seat and stay there” Seating Chart Tool
    - 10 ft buffer from students
    - Daily Screener (Green Stamp Approval) – you will get a green stamp for facility entry on the app.
    - Enhanced cleaning: this will be done on a nightly basis, and will be a “hard clean.”
NYU Classes Seat Assignments:
- **Student View:** Students will be able to see the seat assignments they have received.
- **Faculty View:** when clicked, faculty are prompted to see the members of the class and then choose seating assignments for students:
  1. Each student will have a unique drop-down box.
  2. This is being tested this week with a release goal of Monday.

Questions
- **Terminology for Teaching Channels:**
  - “On-Premises”: in the physical classroom with majority of students enrolled attending in-person.
  - “Blended”: portions of the enrolled students will be remote and will have a rotation of groups who attend in-person (also called ‘hyflex’ elsewhere)
  - “On-Line Synchronous”: teaching and learning will be fully remote and with students attending scheduled course meeting sessions all at the same time.
  - “On-Line Asynchronous”: teaching and learning will be fully remote with students accessing course content and submitting assignments at their own pace.

- **Assessment:** how do students in a blended course take exams in the different modalities?
  - Faculty teaching a blended course may need to rethink assessment and should work with CAES to schedule an individual consultation.
  - Faculty should work with CAES to discuss assessment in blended and remote settings. The Teaching in the Blended Classroom Guide is a wealth of information and resources and is constantly updated to reflect faculty feedback and the evolving University response.

- **Where will the technology be in the classroom and where should faculty think of positioning themselves physically?**
  - Each classroom will have a mostly similar set-up (either retrofit or a cart) that accounts for different room specifications. Faculty will have to take a few minutes to familiarize themselves with their classroom’s specific AV configuration (assistance will be available with the phone numbers provided on classroom signage)
    - Main Campus: av.7E12@nyu.edu | 212-998-7232
    - Woolworth: sps.av.woolworth@nyu.edu | 212-992-8350
    - Midtown Center: av.midtown@nyu.edu | 212-992-3315
  - Faculty might think about bringing in their own laptop and their own cleaning supplies just in case as a back-up plan. This may also alleviate some of the stress during the first few sessions having your own equipment and cleaning supplies.
  - Microphones/headsets may be provided for faculty teaching a blended course or a course with students who are remote. Faculty will have to submit a request with their academic unit.