REGISTRATION FORM

PERSONAL INFORMATION

Name: Ms. Mr.

Date of Birth: Month / Day / Year

Email:

MUST INCLUDE THE FOLLOWING

Address:

City:

State:

Country:

Postal Code:

Home Phone:

Work Phone:

Language to be Tested:

Points:

TO BE FILLED IN BY THE NYU SCHOOL OF PROFESSIONAL STUDIES

Course Number:

Semester:

PAYMENT INFORMATION

I have enclosed a check or money order payable to New York University.

Credit cards cannot be used to register by mail. In order to pay with a credit card, you can request a payment link to a secure site by sending an email to sps.flpe@nyu.edu, and specify:

Today the language exam consists of three levels: 1,000 points, 3,000 points, or 9,000 points.

Checks should be mailed to: NYUSPS Center for Applied Liberal Arts, Attention: Language Proficiency Exam, 7 East 12th Street, 6th floor New York, NY 10003

INSTITUTIONAL INFORMATION

Results of the examination should be sent to (a complete address is necessary):

Name:

Title:

Email:

Phone:

Institution:

Address:

City:

State:

Country:

Postal Code:

If this is an offsite exam, please give the name and the institutional address of the person who has agreed to administer the exam:

Name:

Title:

Email:

Phone:

Institution:

Address:

City:

State:

Country:

Postal Code:

†† If more than one institution is to receive a report, please copy this form and fill out one copy for each recipient, and include a $15 payment for each additional institution.

Note: Official letters will not be mailed to institutions for tests that are more than five years old.

For more information, email us at sps.flpe@nyu.edu
TEST YOUR LANGUAGE PROFICIENCY

Testing your language proficiency can open the doors to a wide range of personal, academic, and professional opportunities. The exams, which are administered by the NYU School of Professional Studies (SPS), are used by universities to grant academic credit or to evaluate the language skills of employees (for example, a member of the human-resource staff acting as a test coordinator). The test is administered by a faculty member or by an NYU employee (for example, a member of the human-resource staff acting as a test coordinator). The test is administered by a faculty member or by an NYU employee (for example, a member of the human-resource staff acting as a test coordinator). The test is administered by a faculty member or by an NYU employee (for example, a member of the human-resource staff acting as a test coordinator).

The exams are conducted by appointment either on the NYU campus, at offsite locations in the United States and abroad, or online (available in select languages only).

HOW TO MAKE AN APPOINTMENT FOR AN ONLINE OR ON-CAMPUS EXAM

ONLINE EXAMS: Several languages are available for online testing, and these exams can be scheduled at your convenience. Students who wish to be tested on the extended 350-word essay portion of the 16-point exam, we offer an additional 4-point exam. This exam is offered only to students who received a minimum of 8 points on the 12-point exam. Students are required to write an essay on a complex subject. Students are given one hour (60 minutes) to complete the entire 16-point exam. Students are given three hours (180 minutes) to complete the 16-point exam. The amount of credit granted is at the discretion of the institution receiving the results. Students are strongly encouraged to discuss the exam details with the proctor prior to taking the exam. All test results are final and may not be appealed.

ON-CAMPUS EXAMS:

1. Call 212-998-7000.
2. Prepare to provide the following information:
   a. Email address
   b. Date of birth
   c. Telephone number
   d. Language and number of points of the exam you wish to take (4, 12 or 16 points)
   e. A photo ID, such as a driver’s license, student ID, or passport
   f. A check or money order payable to New York University (see Exam Fees below)

   Credit card payments must be completed online prior to the exam date. For more information, email: sps.flpe@nyu.edu

   NO CASH ACCEPTED. All payments must be made in US currency. The exam fee covers one test only. If you fail to arrive at the test site on time, your place may be given to another applicant.

   HOW TO REQUEST AN OFF-SITE EXAM

   Students wishing to take the exam offsite must arrange to have the examination administered by a proctor who is a faculty member or administrator at the school you are attending. To arrange for the administration of the exam at your site, you must obtain the proctor’s letter on institutional letterhead stating that they agree to administer the exam. These tests do not require knowledge of technical terms or specialized vocabulary.

   THE EXAMS

   These exams are available to evaluate your knowledge of a language and to assess your proficiency. They are offered in 20 languages and are available for online testing, and these exams can be scheduled at your convenience. Students who wish to be tested on the extended 350-word essay portion of the 16-point exam, we offer an additional 4-point exam. This exam is offered only to students who received a minimum of 8 points on the 12-point exam. Students are required to write an essay on a complex subject. Students are given one hour (60 minutes) to complete the entire 16-point exam. Students are given three hours (180 minutes) to complete the 16-point exam. The amount of credit granted is at the discretion of the institution receiving the results. Students are strongly encouraged to discuss the exam details with the proctor prior to taking the exam. All test results are final and may not be appealed.

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