



NYU

**SCHOOL OF
PROFESSIONAL STUDIES**

**Professional English Program
English Language Institute**
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Professional English Program Course Enrollment Guide

Welcome to our Professional English Program (PEP) at the NYU School of Professional Studies. Our program is designed for global professionals and will enhance your confidence and ability to communicate in a variety of social settings, work-related environments, and the business world at large.

In the Professional English Program (PEP), we offer three levels of English language learning: **High Intermediate, Advanced,** and **High Advanced.**

This Course Enrollment Guide has two parts: 1) *A Self-Assessment Guide* and 2) *A Course Level Guide*. Registration is fast and convenient and we are here to support you every step of the way. Courses are available for online registration, so you can register directly online after reviewing this guide. Contact us at any time for additional advisement by emailing eli@nyu.edu.

How to register:

Self-Register Online:

- Step 1: Use the *Self-Assessment Guide* below to determine which level of English language learning is appropriate for you: *High Intermediate, Advanced,* and *High Advanced.*
- Step 2: Then use our *Course Level Guide* to see recommended courses by level and [register online.](#)

Come to a Live Virtual Information Session:

If you have questions before or after you register, we invite you to sign up for one of our live virtual information sessions by emailing us at eli@nyu.edu. You will receive information about our program and meet our team. At any time, you also have the option of taking a free, *optional* English language assessment. To sign up for an information session or take the free language assessment, please email us at eli@nyu.edu.

Our *Self-Assessment Guide* and *Course Level Guide* can be found on the following pages. Then, [enroll for courses.](#)

If you have any questions or would like to learn more about the program courses, email us at eli@nyu.edu.

Professional English Program

1) Self-Assessment Guide

Use the guide below to determine your level of English language: *High Intermediate*, *Advanced*, and *High Advanced*. Then, use the *Course Level Guide* on the last page to select classes by level.

Level	Skills	Statements
High Intermediate	Reading/ Writing	<p>I can...</p> <ul style="list-style-type: none"> easily understand the main idea of texts related to everyday life, personal interests, and studies. follow stories and descriptions in texts about events and experiences in various time frames. write some simple paragraphs about events and experiences in various time frames. write on topics related to school, work, and community in a generally organized way.
	Listening/ Speaking	<p>I can...</p> <ul style="list-style-type: none"> easily understand the main idea when listening to a variety of topics related to everyday life and personal interests and studies. usually understand a few details of what is overheard in conversations, even when something unexpected is expressed. participate with ease and confidence in conversations on familiar topics. handle social interactions in everyday situations, sometimes even when there is an unexpected complication.

- If you can do **all** of these things in English, enroll in HIGH INTERMEDIATE courses or higher.
- Read the next section: **ADVANCED**

Level	Skills	Statements
Advanced	Reading/ Writing	<p>I can...</p> <ul style="list-style-type: none"> understand the main idea and some supporting details on a variety of topics of personal and general interest. follow stories and descriptions of some length and in various time frames (e.g., present, past, and future) and genres. write on general interest, academic, and professional topics. write organized paragraphs about events and experiences in various time frames.
	Listening/ Speaking	<p>I can...</p> <ul style="list-style-type: none"> understand the main idea and some supporting details in organized speech on a variety of topics of personal and general interest. follow stories and descriptions of some length and in various time frames. participate in conversations about familiar topics and also concrete social, academic and professional topics. talk in an organized way and with some details about events and experiences of various time frames (e.g., present, past, and future).

- If you can do all of these things in English, enroll in **ADVANCED** courses or higher. Otherwise enroll in HIGH INTERMEDIATE courses.
- Read the next section: **HIGH ADVANCED**.

Level	Skills	Statements
High Advanced	Reading/ Writing	<p>I can...</p> <ul style="list-style-type: none"> • understand what I read on most topics that deal with special interests, unfamiliar situations, and abstract concepts. • understand extended arguments and different points of view. • write extensively with significant precision and detail on a variety of topics, most complex issues, and some special fields of expertise. • write to present and elaborate a point of view.
	Listening/ Speaking	<p>I can...</p> <ul style="list-style-type: none"> • understand discussions on most topics that deal with special interests, unfamiliar situations, and abstract concepts. • follow extended arguments and different points of view. • express myself freely and spontaneously, and for the most part accurately, on concrete topics and on most complex issues. • usually support my opinion and develop hypotheses on topics of particular interest or personal expertise.

- If you can do all of these things in English, enroll in HIGH ADVANCED courses.

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2) Course Level Guide

Now, use the below *Course Level Guide* to select the courses that best meet your English language level, needs, and interests.

Courses are live virtual classes which meet on weekdays and on Saturdays. If you have any additional questions, we invite you to email us at eli@nyu.edu.

Level	Courses	
High Intermediate	<ul style="list-style-type: none"> • Grammar Review • Conversation American Style: The Power to Connect 	
Advanced	<ul style="list-style-type: none"> • Speaking with Confidence & Fluency I • Improving Writing Skills (Sat.) • Business Speak (Sat.) 	<p>The following courses are appropriate for students at the Advanced and High Advanced language levels:</p> <ul style="list-style-type: none"> • Keys to Successful Negotiation • Effective Business Communication • American Culture & Communication: Literature & Philosophy • Writing Effectively • Persuade in Business: Media, Culture, & High-Impact Communication • American English Pronunciation (Sat.) • Effective Business Writing I • Building Fluency & Accuracy Through Acting Techniques • Practice Oral Communications for the Workplace • Creating Powerful Business Presentations (Sat.)
High Advanced	<ul style="list-style-type: none"> • Speaking with Confidence & Fluency II • Business Writing (Sat.) 	

Pronunciation Course:

- *Mastering Pronunciation I* – This course is for students in the **Advanced** and **High Advanced** levels with **intermediate** pronunciation
- *Mastering Pronunciation II* – This course is for students in the **Advanced** and **High Advanced** levels with **advanced** pronunciation.