



**NYU**

**SCHOOL OF  
PROFESSIONAL STUDIES**

**Office of Noncredit Student Services**

7 East 12th Street, Room 923  
New York, NY 10003

**P:** 212-998-7150

**F:** 212-995-3060

[sps.nyu.edu/professional-pathways](http://sps.nyu.edu/professional-pathways)

## Application to Declare Certificate Candidacy

To earn a certificate, students must complete this **Application to Declare Certificate Candidacy** form at the beginning of their course of study. If you have not registered for your classes, we encourage you to register with us **online** or **by phone at 212-998-7150**. Forms can be submitted via email at [sps.certificate@nyu.edu](mailto:sps.certificate@nyu.edu); or **by fax at 212-995-3060**.

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Name \_\_\_\_\_ D.O.B.: \_\_\_\_\_

Legal Sex (optional):  Male  Female

Gender Identity (optional):  Man Identified  Woman Identified  Gender Non-Conforming

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Title of Certificate Program:  
(Students may not participate in multiple programs concurrently) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_