

**NYU****SCHOOL OF  
PROFESSIONAL STUDIES****Office of Noncredit Student Services**7 East 12th Street, Room 923  
New York, NY 10003**P:** 212-998-7150**F:** 212-995-3060[sps.nyu.edu/professional-pathways](https://sps.nyu.edu/professional-pathways)

## Application to Declare Certificate Candidacy

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To earn a certificate, students must complete this **Application to Declare Certificate Candidacy** form at the beginning of their course of study. If you have not registered for your classes, we encourage you to register with us **online** or **by phone at 212-998-7150**. Forms can be submitted via email at [sps.certificate@nyu.edu](mailto:sps.certificate@nyu.edu) or **by fax at 212-995-3060**.

Name: \_\_\_\_\_ D.B.O.: \_\_\_\_\_

Legal Sex (optional):      Male      Female

Gender Identity (optional):      Man Identified      Woman Identified      Gender Non-Conforming

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Title of Certificate Program:

(Students may not participate in multiple programs concurrently) \_\_\_\_\_

**I have read and have agreed to the above policies.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_